

INFORMATION PACKET

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Friday, April 22, 2021



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We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid

A working draft of Council Meeting Agendas

April 27, 2021 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
MPO Final Public Participation Plan	Direction Requested	30 min	4:35
40th Anniversary (Brook Kaufman)	Direction Requested	30 min	5:05
Health Department Budget Request	Direction Requested	30 min	5:35
Council Goals & Objectives - Part 2	Direction Requested	60 min	6:05
Agenda Review		20 min	7:05
Legislative Review		20 min	7:25
Council Around the Table		10 min	7:45
Approximate Ending Time:			7:55

May 4, 2021 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Bright Spot: Youth Empowerment Council					
Pre-Meeting: CATC Budget					
Establish May 18, 2021 as the Date of the Public Hearing for Consideration of an Ordinance Approving a Zone Change of Proposed Lot 3, Methodist Church Addition MBA (Currently Described as a Portion of Lot 1, Methodist Church Addition) from R-1 (Residential Estate) to C-2 (General Business).	C				
Public Hearing: Replat Creating Harmony Hills Addition No. 3. 1st Reading		N			
Public Hearing: Replat Creating Kensington Heights Addition No. 3. 1st Reading		N			
Public Hearing: New Restaurant Liquor License No. 40 Yang & Zhang, Inc., d/b/a Lime Leaf Asian Bistro.		N			
Parking Ordinance Revision - 2nd Reading			N		
Approving a Professional Services Contract with Toole Design for the Casper Area Bicycle and Pedestrian Plan Update in an Amount not to Exceed \$112,000.				C	
Approving a Professional Services Contract with WWC Engineering for the Robertson Road to Mills Trail Extension Plan in an Amount not to Exceed \$65,000.				C	
Approving a Professional Services Contract with Western Research and Design for the Evansville Trail Linkage Study in an Amount not to Exceed \$20,000.				C	
Authorizing a Contract for Professional Services with Golder Associates, Inc., in the Amount of \$59,998, for the Casper Regional Landfill Cell 1 Closure and Cell 5 Build Project.				C	

The Grid

A working draft of Council Meeting Agendas

May 4, 2021 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Authorizing an Agreement with Treto Construction LLC, in the Amount of \$244,150, for the Coates Road Local Assessment District No. 158.				C	
Authorizing an Agreement with Crown Construction LLC, in the Amount of \$81,850 for the David Street Alley Sewer Replacement Project.				C	
Authorizing a Transportation Alternatives Program Agreement with the Wyoming Department of Transportation, in the Amount of \$500,000, for the Paradise Valley to Robertson Road Bridge Project.				C	
Authorizing an Agreement with JTL Group, Inc., dba Knife River, in the Amount of \$318,922.29, for the Morad Park to Walmart Trail Project.				C	

May 11, 2021 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
American Legion Memorial	Information Only	10 min	4:35
2021 International Building Code	Direction Requested	30 min	4:45
6th Cent Survey	Direction Requested	30 min	5:15
Wyoming State Liquor Code Changes	Direction Requested	30 min	5:45
Tentative Budget to Council	Information Only	5 min	6:15
Agenda Review		20 min	6:20
Legislative Review		20 min	6:40
Council Around the Table		10 min	7:00
Approximate Ending Time:			7:10

May 17, 2021 Councilmembers Absent:

Special Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Budget Review • Class & Compensation Study	Direction Requested	3 hours	4:30
Approximate Ending Time:			7:30

The Grid

A working draft of Council Meeting Agendas

May 18, 2021 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Parking Ordinance Revision - 3rd Reading			N		
Public Hearing: Replat Creating Harmony Hills Addition No. 3. 2nd Reading			N		
Public Hearing: Replat Creating Kensington Heights Addition No. 3. 2nd Reading			N		

May 19, 2021 Councilmembers Absent:

Special Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Budget Review	Direction Requested	3 hours	4:30
Approximate Ending Time:			7:30

Future Agenda Items

Council Items:

Item	Date	Estimated Time	Notes
Strategic Plan			2021
Roof Inspections			
Formation of Additional Advisory Committees			
Mike Lansing Field Update			Fall of 2021
Missing Persons			Summer 2021
Bus Stop Safety/Shoveling - Public Awareness			
Excessive Vehicle Storage in Yards			
Graffiti Abatement & Alternatives			
Stormwater Enterprise			After July 1
LGBTQ Safe Place			

Staff Items:

6th Cent Survey Results			
Limo Amendment			
Sign Code Revision			
Blood Borne Pathogens			
Health Department Proposed Fee Schedule Changes			June 8th
DEA			After July 1
GIS Demo			

Potential Topics-- Council Thumbs to be Added:

Resolution for Removal of Majestic Trees?			
Restructure of Community Promotions			
Handheld Device Use While Driving?			

Future Regular Council Meeting Items:

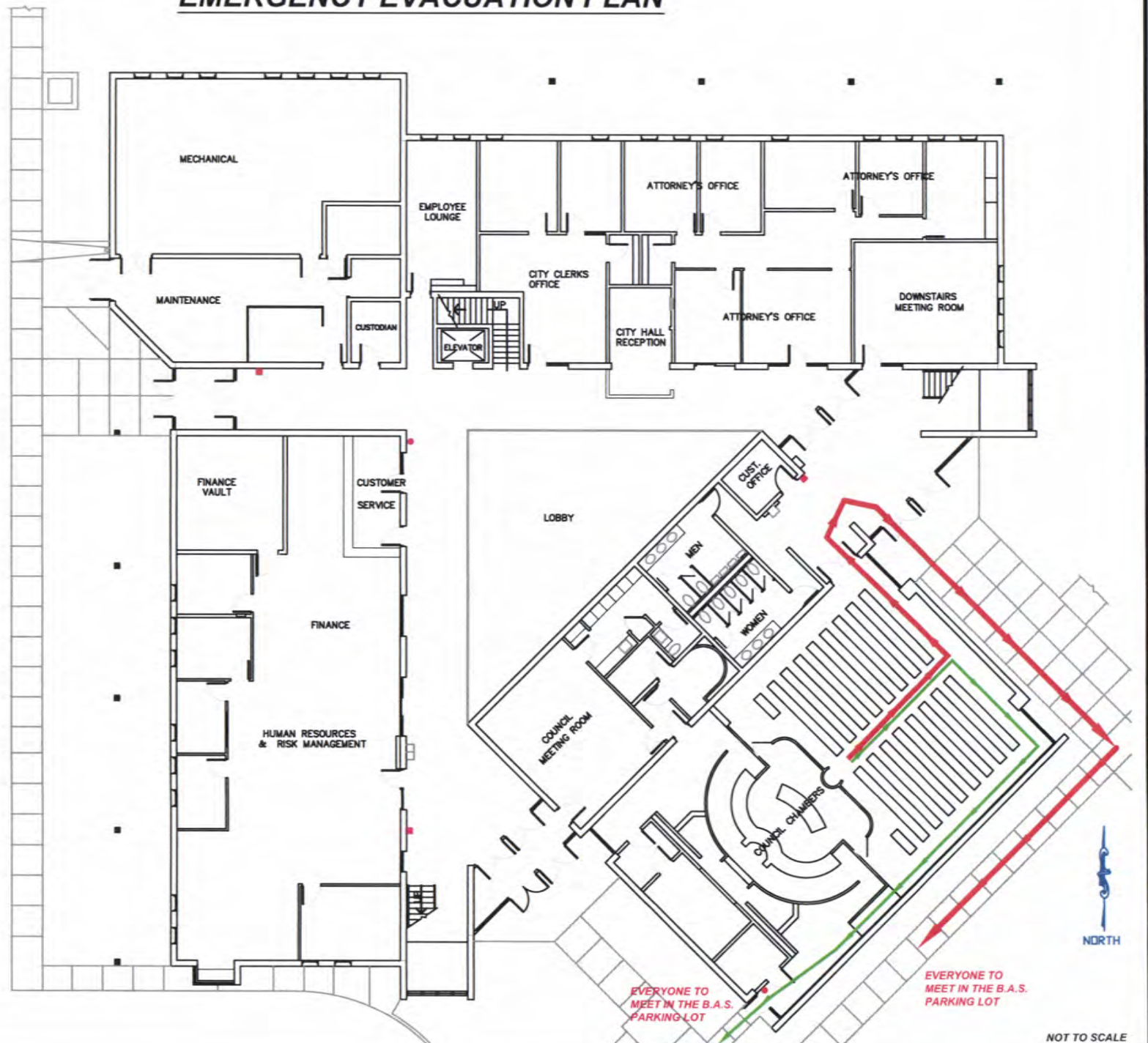
Tentative Budget to Council (to be published in minutes)			May 11, 2021
Summary of Proposed Budget Submitted to Council (published in minutes)			June 1, 2021
Establish Public Hearing for City Budget for 6/15/21			June 1, 2021
Public Hearing: FY22 Budget Adoption/Action on Resolution/Publication			June 15, 2021

Retreat Items:

Economic Development and City Building Strategy

EMERGENCY EVACUATION PLAN

COUNCIL CHAMBERS



→
PRIMARY
ESCAPE
ROUTE

→
SECONDARY
ESCAPE
ROUTE

- FIRE EXTINGUISHERS
- FIRE ALARM PULL STATION

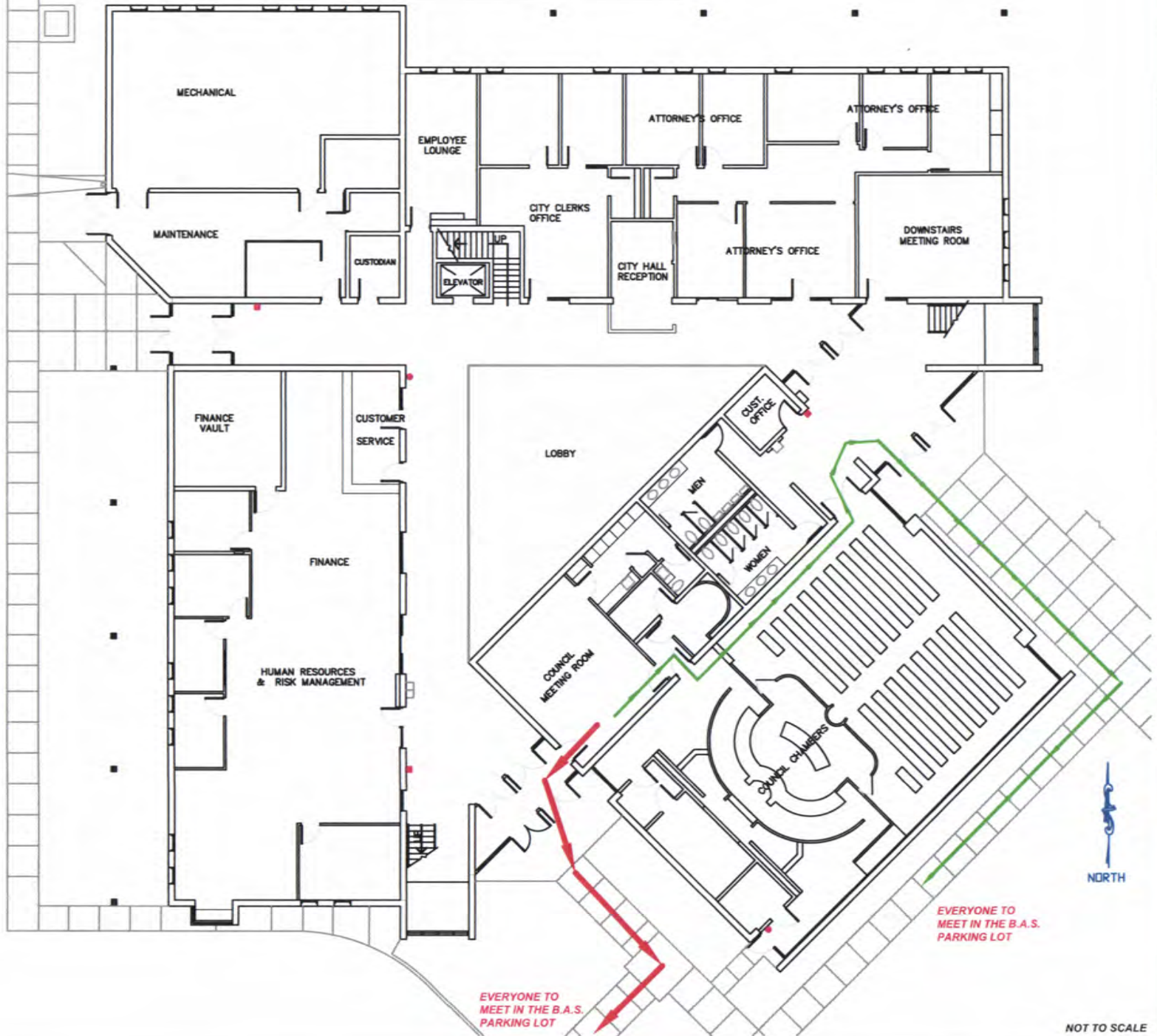
NORTH

NOT TO SCALE



04/01/2021

EMERGENCY EVACUATION PLAN

COUNCIL MEETING ROOM



April 20, 2021

MEMO TO: J. Carter Napier, City Manager 
FROM: Craig Collins, AICP, City Planner 
SUBJECT: City Council Ride Along

The Code Enforcement Division and Building Inspection Division would like to extend an invitation for ride alongs to any of the City's elected officials who would like to learn more about what we do. We have had the opportunity to do ride alongs with previous City Council members in the past, and I believe they found it interesting and beneficial.

The ride alongs can be tailored to the time/date needs of the individual. Typically, we schedule around four (4) hours, but can do more or less. We would just ask for adequate notice so that we are able to schedule interesting/informative sites/projects to highlight, such as current building projects, or seasonal code enforcement issues.

Please have City Council contact me if they are interested. My Email is ccollins@casperwy.gov, or my direct phone number is (307)-235-7579.

Cc: Liz Becher, Community Development Director

From: Beth Andress <bandress@casperwy.gov>
Sent: Thursday, April 22, 2021 3:39 PM
To: CityofCasper <cityofcasper@casperwy.gov>; CityCouncil <CityCouncil@cityofcasperwy.com>
Subject: Downtown construction impacts event parking

Downtown Construction Set to Begin
Parking for events will be impacted

Blinking message boards located downtown indicate the start of construction season is just around the corner. The City of Casper is reminding residents of several construction projects which may lead to detours and impact parking for visitors this summer. Between David Street Station and business events, downtown will be bustling with activity that will also temporarily close some streets.

Work on Industrial between S Spruce Street and S Elm Street is set to begin this month and will be completed at the end of August. Construction will also take place on Midwest Ave from S Elm Street to S Walnut Street and S Oak Street from W Midwest to W Yellowstone. That project is set to be completed by the end of October. Business access will be maintained during the projects and on street parking will be restricted.

The project that will probably impact visitors the most is the rebuilding of the Old Yellowstone District parking lot—the popular lot between Collins and Midwest and Ash and David. The best bet is to try to first park in the downtown parking garage, which is just one block away, as parking in the lot will be very limited and on street parking in the area may be difficult during events. The parking lot will be closed to overnight parking for the duration of the project which is set to be complete by the end of August.

The City offers the following tips for attending downtown events this summer:

- Use Collins, Second Street, or First Street to access downtown during events—this will be the best way to detour around both construction and event related closures
- Try to park in the downtown parking garage (located on S Center between Midwest and 2nd) first to avoid circling for on street parking
- Give yourself extra time to park further from the venue or business and walk

Information of road closures and restrictions can be found at www.casperwy.gov. A map of the construction area is attached.

Beth Andress
Community Relations Coordinator
(307)235-7562



DAVID STREET ALLEY SEWER REPLACEMENT
APRIL THROUGH AUGUST 2021

INDUSTRIAL AVENUE STORM SEWER IMPROVEMENTS
APRIL THROUGH AUGUST 2021

MIDWEST AVENUE RECONSTRUCTION
APRIL THROUGH OCTOBER 2021

STATE OFFICE BUILDING

OLD YELLOWSTONE DISTRICT PARKING LOT
APRIL THROUGH AUGUST 2021

824 East 12th Street
Casper, WY 82601

April 15, 2021

MEMO TO: Casper City Council Members

RE: Proposed Parking Changes

In the course of reading the article in today's Casper Star Tribune, "City Eyes Parking Changes", we would like to offer our opinion regarding same, since we live on East 12th Street. It states Bruce Knell proposed the idea at last week's council meeting, that 12th and 13th streets be designated a parking lane only on one side of the street and make both lanes of traffic wider. Later, however, he stated he thought most residents would not like crossing the street to get from their cars to their homes.

We have lived at this address since 1988 and have experienced a lot of traffic and parking situations. We also have seen the residents change over that course of time. We have houses now for rent on the other side of the street, as well as an apartment house, all of which have several cars at each residence. It would be illogical to have them all park, say on our side of the street, since there is not enough room to begin to contain this many vehicles. Therefore, we feel this should be considered before any changes are made to the current traffic patterns.

Also, we have experienced people parking travel trailers or motor homes on the street, and it makes it almost impossible to enter the street safely while entering an intersection going the opposite direction, or even parallel to that situation.

We would appreciate your consideration of the above information before doing away with the two lanes of traffic on East 12th or East 13th Streets.

Thank you for your consideration.

MICHAEL E. LEE

SHIRLEY G. LEE

Wyoming Association of Municipalities



Wyoming Association
of Municipalities
Building Strong Communities

March 31, 2021 Finance Report

Distributed To:

WAM Board

4/19/2021

WAM Balance Sheet
as of March 31, 2021

ASSETS

Current Assets

Petty Cash	100
WMEF Investments	16,836
WAM Checking	66,214
RBC Wealth Mgt - Cash Acct. 41845	8,322
RBC Wealth Mgt - Investments 25434	195,185
RBC Wealth Mgt. - Cash Acct 41845	361,100
RBC Weath Mgt. - Investments 25434	355,702
Adjustments to Investments	-84,088
Accounts Receivable-General	<u>1,195</u>

Total Current Assets 920,566

Property and Equipment

Equipment	119,853
Land	93,975
Buildings	864,984
Landscaping	514
WAM Vehicle	35,759
Accum.Depr	<u>-512,872</u>

Total Property and Equipment 602,213

Total Assets 1,522,779

LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable- General	2,880
Sales Tax Payable	0
Payroll Tax Liability	0
SUTA Payable	0
Worker Comp	0
FUTA Payable	310
Accrued Leave	<u>23,782</u>

Total Current Liabilities 26,973

Long-Term Liabilities

Mortgage-Balance 0

Total Long-Term Liabilities 0

Total Liabilities 26,973

Capital

Beginning Balance Equity 0

WAM Balance Sheet
as of March 31, 2021

Net Assets	1,308,451	
Net Income	187,355	<hr/>
Total Capital		<hr/> <hr/> 1,495,806
Total Liabilities & Capital		1,522,779

WAM Income Statement
as of March 31, 2021

	A	B	C	D	E
1		Current Month Actual	Year to Date Actual	Proposed Budget	Variance Budget to Actual
2	INCOME	FY 2021	FY 2021	FY 2021	
3	Membership Dues ***	0	400,722	428,047	94%
4	Building Office Space Rental	1,946	8,757	11,676	75%
5	Interest & Investments	2,372	8,918	6,000	149%
6	Summer/Winter Conventions	0	7,950	100,000	8%
7	Annual Sponsorship	0	62,302	76,000	82%
8	WAM-JPIC Administrative Fees	17,147	124,021	200,000	62%
9	Workshops/Training (HR, City Mgr/Admin, Regions, FD, BD)	0	152	5,000	3%
10	Contractor Testing Fees	0	30	0	0%
11	Wyoming Community Gas	0	3,000	3,000	100%
12	Wyoming Government Investment Fund	0	13,043	8,000	163%
13	Publication Sales	0	40	500	8%
14	Total	21,464	628,935	838,223	75%
15	***All dues paid but Rock Springs				

WAM Income Statement
as of March 31, 2021

	A	B	C	D	E
		Current Month Actual	Year to Date Actual	Proposed Budget	
		FY 2021	FY 2021	FY 2021	
16					
17	EXPENSES				
18	Personnel (Salaries, Taxes, Retirement, Part-Time Staff)	24,556	231,048	317,000	73%
19	Group Health Insurance Premiums	7,871	62,070	100,000	62%
20	Educational Services/Training	-	-	20,000	0%
21	Utilities	674	5,350	7,500	71%
22	Building Maintenance	-	387	4,000	10%
23	Insurance/Taxes/Bonds (Building, Notary, Property Taxes, D&O, Crime Policy)	647	13,641	21,500	63%
24	Custodial/Lawn care/Snow removal	1,121	9,564	12,000	80%
25	Telephone/Internet/Website	451	5,098	20,000	25%
26	IT Operation/Maintenance/Software	1,754	16,660	22,000	76%
27	Office Supplies	382	1,671	5,000	33%
28	Postage	-	1,495	3,000	50%
29	Printing (Directory, WAM Connection & Copies)	4,941	5,055	10,000	51%
30	Equipment Leases (Postage Meter/Copy Machine)	209	2,661	6,500	41%
31	Dues/Memberships/Sponsorships	394	1,829	17,000	11%
32	Interstate Travel (Workshops/Training/Meals out of state)	26	142	25,000	1%
33	Audit and Report	-	9,250	10,000	93%
34	Outside Counsel	1,500	13,506	22,000	61%
35	Legislative Relations (Legislative Fees, Travel, Meals)	5,708	39,030	68,000	57%
36	Meals	-	-	2,000	0%
37	Scholarships (Convention Registration/Lodging)	-	-	3,000	0%
38	Intrastate Workshops/Training/Travel/Meals (Regions, FD/Managers Retreats)	1,396	8,386	25,000	34%
39	Summer/Winter Conventions	-	-	100,000	0%
40	Furniture/IT Equipment	1,765	3,941	4,000	99%
41	Staff Training/Professional Development Planning	-	304	7,000	4%
42	Special Projects (Municipal Finance Report)	-	-	-	0%
43	ED Search Expenses from reserves	-	-	-	0%
44	Other Expenses **	822	10,493	6,723	156%
45	Total	54,216	441,580	838,223	53%
46	Net Income/Loss	(32,752)	187,355	-	
47	**Other Expenses - Bank Charges, Books/Periodicals/Car Expenses, marketing				

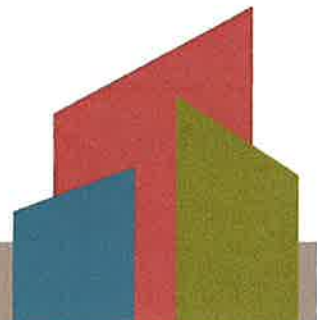


Wyoming
Association of
Municipalities
Building Strong Communities

TO: WAM Board of Directors
FROM: Earla Checchi, Finance Manager
DATE: March 31, 2021 Finance Report

We are Nine (9) months into our fiscal year with a net income of \$187,355. For more detailed information, please review the attached spreadsheet, or if you have specific questions please call me at 307-632-0398.

- **We are at 75% of our income goal.**
- **We are at 53% of our expense goal.**
- **Notable Line Items income or expenses**
 1. **Income line item 3 – Membership Dues are at 94%. Rock Springs dues invoice was voided.**
 2. **Income line item 5 – Interest & Investments at 149%. Conservative Estimate.**
 3. **Income line item 7 – Annual Sponsorship is at 82%. Several sponsors dropped out due to economy this last year.**
 4. **Income line item 12 – WGIF Income is at 163%. We had some delayed payments.**
 5. **Expense line item 23 – Insurance/taxes/bonds is at 63%. Renewal of D&O and Crime Policies.**
 6. **Expense line item 24 – Custodial/lawn care/snow removal is at 80%. Recent winter weather for snow removal.**
 7. **Expense line item 26 – IT operations/Maintenance/Software is at 76%. Renewed Capitol Impact database, Legislative tracking on website and website maintenance contract.**
 8. **Expense line item 40-Furniture/IT Equipment is at 99%. IPAD and Laptop for Justin.**
 9. **Expense line item 44 – Other Expenses is at 156%. This includes car expenses, books and periodicals, bank charges and investment fees, marketing.**



WAM FY 2021
Approved Budget

	A	E	F	G	J	L	M
1		Audited	Audited	Audited	YTD	Proposed FY 21	Variance Difference
2	INCOME	FY 2018	FY 2019 *	FY 2020	FY 2021	FY 2021	
3	Membership Dues	380,820	392,347	396,318	400,722	428,047	94%
4	Building Office Rental Space	11,280	10,340	12,649	8,757	11,676	75%
5	Interest & Investments	1,981	13,996	12,416	8,918	6,000	149%
6	Summer/Winter Conferences	95,139	103,916	42,255	7,950	100,000	8%
7	Annual Sponsorship	77,370	77,650	74,151	62,302	76,000	82%
8	WAM-JPIC Administrative Fees	178,507	176,141	157,068	124,021	200,000	62%
9	Workshops & Training (HR, City Mgr/Admin, Regions, Finance Directors, Board of Directors)	3,056	4,225	2,441	152	5,000	3%
10	Contract Testing	30	30	30	30	0	0%
11	Wyoming Community Gas	3,000	3,000	3,000	3,000	3,000	100%
12	Wyoming Government Investment Fund	8,107	6,834	11,115	13,043	8,000	163%
13	Energy Lease Program	0	0	0	0	0	0%
14	Publication Sales	545	539	728	40	500	8%
15	Total	759,835	789,018	712,171	628,935	838,223	75%
16	*Not included in 2017, 2018, 2019, 2020 Dues (Rock Springs) (2019 & most of 2020 Mills)						
17		Audited	Audited	Audited	YTD	Proposed FY 21	Variance Difference
18	EXPENSE	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021	
19	Personnel Expense (Salaries, Taxes, Retirement, PT Staff)	331,626	284,394	295,906	231,048	317,000	73%
20	Group Health Insurance Premiums	73,737	74,542	85,507	62,070	100,000	62%
21	Educational Services	9,480	13,334	3,197	0	20,000	0%
22	Utilities	7,800	12,341	1,913	5,350	7,500	71%
23	Building Maintenance	1,169	1,169	1,386	387	4,000	10%
24	Insurance/Taxes/Bonds (Building, Notary, Property Taxes, D&O Crime Policy, Car Registration & Taxes)	14,453	14,307	19,066	13,641	21,500	63%
25	Custodial/Lawn Care/Snow Removal	10,593	11,635	15,173	9,564	12,000	80%
26	Telephone/Internet/Website	18,572	7,254	7,353	5,098	20,000	25%
27	IT Operations/Maintenance/Software	11,832	19,186	25,121	16,660	22,000	76%
28	Office Supplies	2,781	3,356	2,660	1,671	5,000	33%
29	Postage	2,215	2,012	1,966	1,495	3,000	50%
30	Printing (Directory, WAM Connection, Copies)	8,153	5,854	6,323	5,055	10,000	51%
31	Equipment Leases (Postage Meter, Copy Machine)	7,226	3,888	3,967	2,661	6,500	41%
32	Dues & Memberships/Sponsorship	10,998	9,993	13,052	1,829	17,000	11%
33	Interstate Travel (includes NLC, Mileage, Meals, Lodging, Car Rental /Membership Travel)	3,461	5,552	12,806	142	25,000	1%
34	Auditing (Anton Collins Mitchell)	6,600	7,000	10,000	9,250	10,000	93%
35	Outside Counsel	18,906	19,045	18,579	13,506	22,000	61%
36	Legislative Relations (Legislative Fees, Travel, Meals)	12,095	39,079	54,049	39,030	68,000	57%
37	Meals	215	308	259	0	2,000	0%
38	Scholarships (Convention Registration, Lodging)	0	0	0	0	3,000	0%
39	Intrastate Workshops/Training/Travel/Meals	12,933	9,543	25,065	8,386	25,000	34%
40	Summer/Winter Conferences	84,359	90,792	54,099	0	100,000	0%
41	Furniture/IT Equipment	1,214	434	865	3,941	4,000	99%
42	Staff Training/Professional Development & Planning	10,891	3,081	3,154	304	7,000	4%
43	Special Projects	16,786	0	0	0	0	0%
44	Executive Director Search (Includes new Vehicle & Moving Expense for ED, Expenses for candidates)	0	48,292	0	0	0	0%
45	Other Expenses**	1,112	4,666	45,171	10,493	6,723	156%
46	Total	679,207	691,057	706,638	441,580	838,223	53%
47	Net Income/Loss	80,628	97,961	5,532	187,355	0	
48	** Other Expenses - Bank Charges, Books/Periodicals/Car Expenses, marketing.						

CASPER YOUTH COUNCIL MINUTES

County Commissioners Building

March 7th, 2021

1. ROLL CALL

Casper Youth Council met in regular session at 4:50 p.m., Sunday, March 7, 2021. Present:

Officers: Bryce Hebert, Brooklyn Wistisen, Jimmy Ruble. Council Members: Brendolyn Wistisen. Advisors: Elissa Ruckle, Michael Howe. Liaison: Kyle Gamroth.

Absent: Councilmember Taylor Duty, Councilmember Gabby Haigler, and Chair Kenzie Martini.

Guests Present:

Commissioner Kaufman and Commissioner's Secretary Michelle Maines.

Moved by Vice-Chair Bryce, seconded by Madam Secretary Brooklyn, too, by minute action, excuse the absence of Gabby, and Kenzie. Motion Passed.

2. PRESENTATION FROM GUESTS PRESENT

Secretary Maines gave a tour of the Natrona County Commissioners building.

3. NEW BUSINESS

No new business was discussed.

4. ADJOURNMENT

At 5:49 p.m. Vice-Chair, Bryce Hebert entertained the motion Adjourn Youth Councils' regular session meeting. Brooklyn moved the motion, and the motion was seconded by Jimmy. Motion passed.

CASPER YOUTH COUNCIL MINUTES

Casper Chamber of Commerce

April 11th, 2021

1. ROLL CALL

Casper Youth Council met in regular session at 4:37 p.m., Sunday, April 11, 2021. Present:

Officers: Bryce Hebert, Brooklyn Wistisen. Council Members: No council members were present. Advisors: Elissa Ruckle. Liaison: Kyle Gamroth.

Absent: Chair Kenzie Martini, Treasure Jimmy Ruble, Councilmember Taylor Duty, Councilmember Gabby Haigler, Councilmember Brendolyn Wistisen, and Advisor Michael Howe.

Guests Present:

No guests present

Moved by Madam Secretary Brooklyn, seconded by Elissa Ruckle, too, by minute action, excuse the absence of Kenzie. Motion Passed.

2. PRESENTATION FROM GUESTS PRESENT

No guests were in attendance so no presentations took place.

3. NEW BUSINESS

Elissa started off the discussion by giving an update on the student forum. She mentioned that at this point Youth Council won't be doing one for the spring but she hopes we can get one together by the fall. Elissa said she will be emailing history teachers and meet with the principals at each school to see if this is something they would like to take part in. She also mentioned reviewed a timeline that each of the forums would take place. The first one would be at the start of the school year in September/ October, the next one would be in December, the next would be in February, and the last one would be in April. Elissa talked about having 6 people on each panel the first panel would have City of Casper officials, the second one would have county officials, the third would have state officials, and the fourth would have school board members. Kyle brought up the idea that we could also have some of the City of Casper committees be on the fourth or first panel. These committees could be Visit Casper, Casper Chamber of Commerce, Casper Parks and leisure, etc.

The next item of business that Elissa presented was the Daniels Fund. Elissa spoke with the head of the Casper region to see if we could reach out to Cheyenne and Laramie's Youth Council to host a Youth Council Conference. Elissa also said that they also want to help fund the start-ups of other Youth Councils across Wyoming. The conference would be held in Casper and it would give kids from other councils to come together and learn about the importance of civic education and leadership. Elissa said the Daniels fund would also give us money to sponsor/ host the conference.

The last item of business Elissa presented was the October elections. She mentioned that there has been a form made we just need to figure out how to get the word out. Brooklyn mentioned we can put it in a Google Form and put the link on the Instagram and Facebook page. Elissa also mentioned putting it on the City of Casper website.

4. ADJOURNMENT

At 5:34 p.m. Vice-Chair, Bryce Hebert entertained the motion Adjourn Youth Councils' regular session meeting. Brooklyn moved the motion, and the motion was seconded by Elissa. Motion passed.